



# Public Document Pack

## FINANCE AND RESOURCES OVERVIEW AND SCRUTINY AGENDA

*Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committees promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.*

**TUESDAY 5 JULY 2022 AT 7.30 PM**

**COUNCIL CHAMBER, THE FORUM**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

#### Membership

Councillor Chapman  
Councillor Guest  
Councillor Tindall  
Councillor Adeleke  
Councillor Arslan  
Councillor Suqlain Mahmood  
Councillor Sobaan Mahmood

Councillor Sinha  
Councillor Townsend  
Councillor Claughton (Vice-Chairman)  
Councillor Symington  
Councillor Douris (Chairman)  
Councillor Freedman

For further information, please contact Corporate and Democratic Support on 01442 228209 or email [member.support@dacorum.gov.uk](mailto:member.support@dacorum.gov.uk)

### AGENDA

- 1. MINUTES** (Pages 3 - 21)  
To confirm the minutes from the previous meetings.
- 2. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 3. DECLARATIONS OF INTEREST**

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

#### **4. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements or ask questions in accordance with the rules as to public participation.

#### **5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN**

#### **6. ACTION POINTS FROM THE PREVIOUS MEETING**

#### **7. PROVISIONAL OUTTURN REPORT (Pages 22 - 36)**

#### **8. WORK PROGRAMME (Pages 37 - 40)**

#### **9. COMMERCIAL STRATEGY UPDATE (Pages 41 - 47)**

## MINUTES

### FINANCE & RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

8 MARCH 2022

#### Present:

Cllr Adeleke	Cllr Birnie
Cllr Chapman	Cllr Symington
Cllr Cloughton	Cllr Townsend (Chairman)
Cllr Douris	

#### Officers:

Nigel Howcutt (Chief Finance Officer)  
Richard LeBrun (Assistant Director – Neighbourhood Delivery)  
Ben Trueman (Group Manager – Technology and Digital Transformation)  
Farida Hussain (Group Manager – Legal and Corporate Services)  
Ben Hosier (Group Manager – Procurement and Contracted Services)  
Matt Rawdon (Group Manager – People and Performance)  
Trudi Angel (Corporate and Democratic Support Officer)

#### Also in attendance:

Cllr Andrew Williams (Portfolio Holder, Corporate and Contracted Services)  
Cllr Graeme Elliot (Portfolio Holder, Finance and Resources)

Mr Tim Taylor – Public Participation

The meeting started at 7.32 pm.

#### 1. MINUTES

The minutes of the last meeting were agreed.

#### 2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Dhyani, Suqlain Mahmood, Guest and Tindall.

Councillor Birnie substituted for Councillor Guest.

Councillor Townsend chaired the meeting in place of Councillor Suqlain Mahmood.

### 3. PUBLIC PARTICIPATION

Mr Tim Taylor submitted questions about Dacorum's electric vehicle (EV) strategy. He felt that the strategy wasn't working for Berkhamsted because:

- Charging facilities fail e-drivers because to get a full charge out of a 7 kilowatt charger a car needs to charge for 8 hours and the parking restrictions within the car parks have a limit of 4 hours. Staying over 4 hours results in a fine. In addition the mobile apps for using the chargers are unreliable.
- Charging facilities fail petrol drivers because there are less space for them to park due to the electric charging points.
- Charging facilities fail non-drivers because less revenue is made and Council Tax increases as a result.

Mr Taylor felt that Dacorum weren't attempting to resolve the issues he has raised. He proposed gold, silver and bronze options for parking which included having a 10 hour parking duration for drivers of electric cars.

B Hosier explained that the traffic regulation order (TRO) would have to change to make an exception to parking limit durations for electric vehicles. Making these changes to TRO's would be a lengthy and costly process.

B Hosier noted that when a car is plugged into a charging post it is assumed to be charging. The car parks Mr Taylor was referring to are free to park at from 6pm to 8am and whilst the car park is closed from 1am to 7am a car could be charging overnight without facing a fine.

In respect of the providers of the charging points, these are currently being provided by a legacy provider, BP Pulse, and negotiations are taking place to find a new provider for a new contract for the EV charging points. This legacy system was installed by Herts County Council. The council is currently liaising with new providers who won't charge for inputting their EV charging units and who could even install the charging points at zero cost, and some who are proposing sharing profit with the council on them.

Richard LeBrun responded to the planning aspect to Mr Taylor's questions. He advised the Council adopted its Parking Standard Supplementary Planning Document in November 2020. This provides more detail and guidance on local planning policies than in the Local Plan to help make the decision on planning applications. Adopting SPDs are included and new developments have standard requirements for EV charging. It takes into account the national planning policy framework that 'developments should be located and designed where practical to incorporate facilities for charging plug in and other ultra-low emission vehicles.' RLB confirmed he would provide a copy of the Parking SPD following the meeting. Looking at dwelling houses there needs to be 50% active provision and 50% passive provision for spaces on a new development. Agreeing a higher provision would be on a case by case basis.

The Parking SPD sets out a lot in respect of planning and EV charging. New home developments will be required to provide EV charging provision in accordance with the standards and guidance set out in the Parking SPD. There's currently a balance to be

struck between the provision of active and passive charging facilities on new developments. Where there is shared parking the Council wishes to encourage efficient parking use and would in general prefer unallocated spaces to achieve a more optimal user car parking spaces provided with new developments. Provision of EV charging facilities should take this into account. The full responses to Mr Taylor's questions will be emailed to him.

#### **4. DECLARATIONS OF INTEREST**

Councillor Douris advised he rented two commercial garages from the Council.

#### **5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN**

None.

#### **6. ACTION POINTS FROM THE PREVIOUS MEETING**

All action points from the previous meeting had been resolved.

#### **7. ELECTRIC VEHICLE CHARGING POINTS**

Richard LeBrun presented the report which updated the position on EV charging points since the meeting in November. To date BP Pulse haven't been able to provide the information the council needed and therefore they are approaching other charging companies to look at best solutions. This includes looking at all 26 car parks in the Borough. The issue from the negotiations is these new companies are wanting a 15-25 year lease due to the cost incurred which is a long period of time and is a risk. Having contacted these new companies the next stage is to look at procurement and this will involve contacting the Distribution Network Operator about the electricity provision available. The Council can only do so much but will encourage not only new housing developments but also businesses and supermarkets to have EV charging points to help meet the need for electric vehicles for 2030. R LeBrun advised that Herts County Council aren't willing to put in any on street EV charging points currently due to the cost and the risk of outdated technology.

The Council is also looking at its own vehicle fleet over the upcoming 5-10 years to be more environmentally friendly. This all feeds into a bigger communication, engagement and guidance package that needs to take place. He advised the Council would be engaging with the community to encourage others to add to this agenda.

He welcomed questions from the committee.

Councillor Symington thanked the officers for the report as she had been asking for an update for some time. She expressed her frustration and disappointment that this subject was moving so slowly. She asked what engagement was needed with other third parties to help this move forward. She then referred to the data and highlighted Dacorum as a borough it sits below the average for EV charging points in Hertfordshire per 100,000 population. Councillor Symington wanted reassurance that the council will work faster on this.

R LeBrun appreciated the frustration. He said community engagement was vital in the success of EV charging points and the climate emergency. He said it was hoped that BP Pulse would be able to provide what was required and once it was discovered that they couldn't officers moved quickly to look at other options. He reassured the committee that this was a priority and officers will do everything they can to put the strategy in place as soon as possible.

Councillor Townsend asked that any knowledge on EV charging points is shared with Tring Town Council who are embarking on their own EV strategy.

Councillor Symington wanted to propose an amendment to ensure there was an urgent commercial procurement exercise across Dacorum's car parks within the next 2 months.

Councillor Douris understood the urgency but commented that this couldn't be agreed from his perspective given the state of finances globally and nationally. He felt it would be irresponsible to rush the exploration of contracts.

Councillor Adeleke said the report made it clear this was emerging technology and there were developments to come. He was satisfied that officers would come back to the committee when they had the updates.

Councillor Birnie also felt enforcing a 2 month timescale was premature.

A vote was taken on the proposal to amend the recommendation:

For: 2

Against: 4

Therefore the amendment to the recommendation failed.

Outcome:

The report was noted.

## **8. QUARTER 3 BUDGET MONITORING REPORT**

Nigel Howcutt introduced the report. He advised there is a general fund pressure of £130,000 which is less than 1% of the net cost of services. He said they were getting closer to delivering a balanced budget by year end.

In terms of the HRA there is a pressure in year of £860,000 which is due to significant changes in capital charges in terms of operational expenditure.

From a capital position, there is a general fund pressure of £311,000. The HRA has no capital pressure on the budget but there has been slippage in the capital programme this year predominantly due to impacts from Covid, some from a planning perspective and some from a construction materials perspective.

N Howcutt summarised that there were no significant changes from Q2 to Q3 to report in terms of operational or capital performance. He welcomed questions from the committee.

Councillor Birnie asked for more information on the contractor trading conditions at Eastwick Row.

N Howcutt advised the delays related to being able to mobilise a contractor once we have concluded the planning conditions around drainage.

Councillor Claughton praised officers for this detailed and well-presented report. He referred to the repairs and maintenance underspend of £1 million. He asked, given all the uncertainties with materials and labour availability, how confident were the officers that this situation won't continue to get worse and that the proposal for a phased approach would actually stay on track.

N Howcutt thanked the member for his praise and said officers do take members comments on board where possible. He advised that there will be several detailed reports on the repairs and maintenance programme going to the Housing and Community Overview and Scrutiny Committee. The reports will include the partnership work with Osbornes and looking at short and medium term improvements. He suggested that the member review those reports as they provide much more detail than he was able to give at this time.

Councillor Adeleke asked N Howcutt; given the current situation in Ukraine, was the information relating to equality and human rights at paragraph 8.2 still his view.

N Howcutt replied that equality and community impact reviews are done on all reports. In terms of this report there was less of a concern as it was based on the budget and has a full equalities and human rights aspect to it.

Councillor Symington referred to the re-phasing of the housing revenue account and noted that it was around 20% of its value. She queried if that was something he expected or were there contributing factors.

N Howcutt explained it wasn't what they had expected; it was partly due to Covid, particularly the timing of the Omicron variant, but also the situation with Russia and Ukraine will have an impact too. He added that we were in very uncertain times but will continue to work closely with our contractors and partners and he hoped things would start looking more positive in the coming months.

Outcome:

The report was noted.

## **9. QUARTER 3 PERFORMANCE REPORT – FINANCE AND RESOURCES**

N Howcutt introduced the report and highlighted that these scores were completed in January. He advised there were 4 red KPIs but these were seeing slight improvements quarter on quarter. These were directly linked to Covid.

There were 3 operational risks in the operational risk register. Council tax and business rates are up year on year, but still down on pre-Covid times. Overall Dacorum is in the upper quartile of collection of council tax and is outperforming its neighbours.

The variation in the general fund budget risk score has reduced. N Howcutt commented there was an overall good financial performance but with some elements having room for improvement.

On the positive side, on the variation in the general fund budget, it's going in the right direction and hence that risk score has reduced. As was said at the beginning of the previous report it's expected that will continue for the final end of year report as well. He welcomed questions from the committee.

Councillor Birnie asked for more information on the government's policies in relation to debt recovery during Covid.

N Howcutt explained that recovery from debtors is challenging, particularly when legislation has prevented debt enforcement due to Covid -19. There has been a significant improvement in recovery of debt however with many not entering into payment plans which means people are paying back slower but this comes from a general government policy for less enforcement for bad debt. Property and rent arrears were also affected by Covid when enforcement also couldn't be taken for their bad debt due to Covid legislation. Frustratingly this includes legal proceedings commenced pre-Covid. Dacorum is keen to have 95% occupancy and not destroy shopping parades by evicting those recovering from the impact of Covid.

Councillor Birnie asked for a rough idea of the number of debt from payment plans.

N Howcutt advised debt longer than 12 months is predominantly pre-Covid; pre-Covid there was roughly £110,000 of debt on payment plans, this has now risen to £350,000.

The Chairman questioned how much the £350k on payment plans was as a rough percentage.

N Howcutt replied it was circa 20% of the total debt that currently stands at £1.3-1.4 million. The year-end report will give a much clearer picture on this matter.

Outcome:

The report was noted.

## **10. QUARTER 3 PERFORMANCE REPORT – CORPORATE AND CONTRACTED SERVICES**

M Brookes introduced the report and highlighted some prosecution achievements that occurred during quarter 3; these cases related to fly tipping, breach of health and safety involving Dacorum Sports Trust and taxi licensing. He welcomed questions from the committee.

There were no questions.

Outcome:

The report was noted.

## **11. QUARTER 3 PERFORMANCE REPORT – PERFORMANCE, PEOPLE AND INNOVATION**

Ben Trueman presented on ICT services. He explained the service desk performance was red due to staff leaving and sickness. Recruitment has taken place and there was now only 1 vacancy remaining. The ICT team moved the primary data centre and WAN (wide area network) circuit from a facility in Amersham to our own facility at Cupid Green. The move went very well and had very little impact on users.

He highlighted that Dacorum had also gained a Public Sector Network Accreditation which was administered by the Cabinet office. He felt this was a positive sign and gives assurance that our security is in good shape.

Matt Rawdon presented on the HR perspective. He highlighted that sickness absence in Q3 was similar to the last quarter but higher than Q3 last year. Analysis shows that the highest absence factor was stress and anxiety, both home and work related, and also absence relating to Covid-19.

He explained that wellbeing was a priority, with financial clinics, exercise classes and a webinar on staying healthy in the winter months being offered.

The average staff turnover percentage in the UK is around 15% which is about the same for Dacorum. The highest sickness rate is around stress and anxiety. Where there is high sickness in teams support is offered and staff redeployed if required. Long term sickness has gone down but short term sickness has gone up, mainly due to Covid. Sickness is constantly monitored through the Good Shape system so it can be tracked.

Councillor Symington asked if sickness and stress was due to people working from home or those who were in the office instead of at home. M Rawdon explained there was a wide range of stress related cases with no particular trend. HR works with staff to get a better understanding of their circumstances when there is a stress case. The aim is to return to the office in April with a gradual return expected to help cohesion and so people feel less isolated.

Councillor Symington queried why so few IT incidents (50%) were resolved in 2 days compared to a target of 90%. B Trueman explained this was due to staff shortages and the fact that fixing IT issues from home takes longer than when people are in the office.

It was noted that the laptops provided to members from Lenovo weren't lasting long. Alternative suppliers were being considered instead so equipment lasts longer.

B Trueman was unaware of any issues with the planning portal when questioned about it.

## **12. GARAGES UPDATE**

N Howcutt confirmed this paper went to scrutiny last week and is destined for cabinet next week. A previous £20,000 desktop review of the stock was carried out in recent years. A full stock survey is now needed with a new IT system for garages at a cost of £150,000 for external surveyors. The full stock survey will look at location, size, potential for future development or whether it should be recommended that the asset is sold.

The reason for the moratorium for new garage leases is because there is such a long waiting list at the moment and it's impossible to have new applications when the old ones haven't yet been dealt with. The new IT system is hoped to deal with this more quickly to avoid these backlogs in the future. The council is currently looking into potential IT systems for this.

Councillor Birnie expressed frustrated at the time this was taking to action.

N Howcutt confirmed part of this was due to Covid and being unable to attend garages as a result.

Councillor Symington asked about the potential for EV charging points in the garages but this will be difficult where there is no electricity supply as is the case for many garages.

N Howcutt confirmed the residential garages and commercial garages were kept separately as their leases were on different terms. This report relates to 7,200 garages. It was noted that where some garages had been sold off individually in the past (a strategy that wasn't now employed) then these would be highlighted in the stock report where this may prevent redevelopment or there could be a case for repurchasing a previously sold garage.

N Howcutt was unclear of the timescale for the stock condition survey. Historically garages have been reported to the housing and community OSC as well as the finance and resources one. It's proposed that it will only be with the housing and community overview and scrutiny committee going forwards.

The recommendation to dispose of £500,000 of garages was made pre-Covid (in 2014 when 97 garages were noted for disposal) and is now being actioned.

Councillor Williams confirmed that the £500,000 raised won't go to the general fund but will be re-invested into the garages strategy.

Outcome:

The report was noted.

### **13. COMMERCIAL STRATEGY**

Nigel Howcutt explained the commercial strategy was a key piece of work that a lot of officers in the council were working towards and he wanted to make sure this strategy stayed on the council's agenda. He advised that since the December committee we had procured external support from Costain and Commercial Gov which started just before Christmas.

There are 4 key initial business cases that will be worked on and reported in the next few weeks. There are then up to another 17 business cases to be reviewed in the coming months. The 4 key areas are the electric vehicle fleet retrofit; looking at retrofitting the fleet at Cupid Green and the infrastructure required. The second is around photovoltaic on car parks but also on operational assets such as buildings the council owns. The third is smart parking across the whole parking portfolio and how that

would bring a return or improve the services. The fourth is around the development of unused garages to support local economic development and outlining core sites to look at.

Councillor Symington queried how retrofitting our vehicles with electric motors provides us with an income stream.

N Howcutt replied the commercial agenda wasn't just about additional income streams but reducing the cost to the council to deliver the services we do and also improving the services we deliver to residents.

Councillor Symington queried whether an approach was to be made to government about how sustainable it was for Dacorum to be self-sufficient in the future.

N Howcutt suggested the government will not get to a point where all councils are self-sufficient. There are a lot of authorities, particularly social care delivering authorities, who won't be self-sufficient. The government is looking to reallocate funding to those authorities with large areas of deprivation or areas of social care, public health and education and social delivery. From that perspective Dacorum doesn't fall into those categories and he believed it was wise to look at becoming self-sufficient through our medium term financial strategy (MTFS) so there is less of a worry about future government cuts.

Outcome:

The report was noted.

#### **14. PARKING ENFORCEMENT SERVICE**

B Hosier presented a report on value for money with the parking enforcement contract. He highlighted some key points to attempt to show value for money over the past 10 year period.

Penalty Charge Notices (PCN) have reduced over the last 10 years, as have individuals parking in disabled bays ineligibly. PCN cancellations and appeals were on a downwards trend. In 2010 there were 68 Traffic Regulation Orders (TRO) and 5 Control Parking Zones (CPZ). By 2019/2020 the number of TROs was 230 and the number of CPZ's increased to 12. Some of those had increased in size in addition to already being formed. B Hosier feels that the service does deliver value for money and it supports the council's aims and objectives from a parking enforcement perspective. He welcomed questions from the committee.

Councillor Adeleke queried the accuracy of the PCN's if nearly a quarter of them are cancelled. He then questioned why we couldn't make a surplus.

B Hosier advised that typically around 20% of PCNs are cancelled because civil enforcement officers aren't allowed to use any judgement if they see somebody parked illegally, they will issue the PCN upon realising the wait time they've got to give. Subsequently when people are issued with a PCN they will appeal that procedure and a number of those will be cancelled. That will be whereby people have clearly demonstrated they had got a ticket, or there has been an issue in relation to where

they're unloading or loading. Also the council has an unwritten policy where a blue badge holder gets a ticket for the first time, the council will cancel that ticket.

B Hosier referred to Councillor Adeleke's second question and advised that parking enforcement cannot run at a surplus as the PCN service was not there to generate income. It can however be reinvested in the parking, traffic management or environmental improvements.

The Chairman asked if we had any control over the PCN amount.

B Hosier advised the PCN's were set nationally for off-street and on-street. He added there was a 50% discount if paid earlier.

Councillor Birnie asked for an indication of how many officers were involved in the parking services team.

B Hosier explained that the council directly employed 2 members of staff in the parking service and has a contract with a third party provider who has a minimum of 12 enforcement officers for the whole borough. He added that the traditional walking the streets and walking enforcement is not undertaken by enforcement officers in the majority of the borough, it's utilised with CCTV enabled AMPR vehicles.

Councillor Cloughton sought clarification on whether the committee were able to scrutinise the Portfolio Holders as they would do the officers.

Councillor Williams confirmed portfolio holders could be questioned and scrutinised on these political issues as ultimately they make the decisions, not the officers. He said he encouraged portfolio holders to attend meetings for this very reason.

Outcome:

This report was noted.

## **15. WORK PROGRAMME**

The work programme for 22/23 will be produced and circulated in due course.

The meeting ended at 10.05 pm

**MINUTES**  
**FINANCE & RESOURCES**  
**OVERVIEW AND SCRUTINY COMMITTEE**

**7 JUNE 2022**

**Present:**

Cllr Adeleke	Cllr Guest
Cllr Chapman	Cllr Sobaan Mahmood
Cllr Cloughton (Vice-Chairman)	Cllr Peter
Cllr Douris (Chairman)	Cllr Symington
Cllr Freedman	Cllr Tindall

**Officers:**

Nigel Howcutt (Chief Finance Officer)  
Mark Brookes (Assistant Director, Legal and Democratic Services)  
Ben Trueman (Head of Digital)  
Farida Hussain (Head of Legal and Democratic Services)  
Ben Hosier (Head of Commercial Development)  
Kelvin Soley (Head of Communications)  
Chris Baker (Head of Revenues, Benefits and Fraud)  
Hannah Peacock (Head of Transformation)  
Trudi Angel (Corporate and Democratic Support Officer)

**Also in attendance:**

Cllr Andrew Williams (Portfolio Holder, Corporate and Contracted Services)  
Cllr Graeme Elliot (Portfolio Holder, Finance and Resources)

The meeting started at 7.30 pm.

**1. MINUTES**

The minutes of the previous meeting were unavailable due to a technical error and therefore would be agreed at the next meeting.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Sinha, Suqlain Mahmood and Townsend.

Councillor Peter substituted for Councillor Suqlain Mahmood.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **4. PUBLIC PARTICIPATION**

There was no public participation.

#### **5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN**

None.

#### **6. ACTION POINTS FROM THE PREVIOUS MEETING**

All action points from the previous meeting will be carried over and discussed at the next meeting.

#### **7. ENERGY BILLS REBATE**

C Baker presented an overview of the rebate as part of the government's support for households, and that Dacorum will be making approximately 43k payments of £150 to residents. The majority of payments will be made via direct debit details held for council tax, and around 28k payments have been made automatically following additional cross checks. In instances where automatic payments could not be made, letters have been sent to direct people to the website, or they can call to be guided through the process over the phone. Further anti-fraud checks then need to be made before making payments, and if these checks can't be completed then the amount will instead be applied to the person's council tax account.

C Baker advised that around £6.75m of payments would be made overall, of which £5.1m has been paid out today, and around 4k council tax credits are expected to be applied by the end of the week. Around 5k people are yet to respond to their letter, and if no response is received within the next 3 weeks, then a credit will be applied to their council tax account.

Cllr Tindall commented on the vulnerable section of society and asked if the 5k yet to respond are council tenants. C Baker advised housing officers and tenant support are already assisting tenants with this and anyone receiving the rebate as a credit on their council tax bill will receive a new bill detailing this.

Cllr Tindall noted examples in the private rental sector where a portion of council tax is added to rents and therefore the landlord is taking the rebate. C Baker responded that it was a possibility this had happened and that some controls in place require a link between the bank account and the person liable for council tax help mitigate against this.

Cllr Tindall asked that the team working on this be thanked for their work. Cllr Douris echoed this, adding that the council and its officers have gone above and beyond to get funds due to people as quickly as possible.

Cllr Freedman asked why multiple payment dates were set up. C Baker agreed that it would be beneficial to release the payments on one date, though the staggered payments were to ensure payments could be made as soon as possible to those who

were eligible. It was also noted that payments were due to differing direct debit payment dates.

Cllr Symington queried how rebates had been internally costed. C Baker confirmed the focus had been on making payments, though they will look at the cost of resourcing the service. C Baker added that the main cost would likely be officer time and diverting work away from other services.

Cllr Adeleke asked how much pressure staff are experiencing having been taken away from their core functions. Cllr Adeleke then asked about anti-fraud checks and how much time the team has to spend on this. C Baker advised that it had been the toughest individual process he had undertaken and had therefore put the team under more pressure, with more challenges ahead. On the anti-fraud checks, C Baker explained that the government has mandated the process and that he had concerns that the process was preventing some eligible people from receiving the rebate directly.

Cllr Chapman asked when letters were sent out and how long residents have to respond. C Baker clarified that the letters were sent around 5-6 weeks ago. Residents were told to expect payments within 3 weeks and timeline information is available on the website.

Cllr Peter asked why payments were made so early and why they weren't delayed until late autumn. Cllr Douris noted that this was not the decision of the council and timelines were set out by central government.

Cllr Guest asked if funding was coming from the government. It was confirmed that the payments and administrative costs come from government.

Cllr Douris thanked C Baker and the team for their work.

## **8. QUARTER 4 PERFORMANCE REPORT – FINANCE AND RESOURCES**

N Howcutt presented the report, particularly noting that the 3 red KPIs, (1) general fund capital expenditure, and a provisional outturn report will be on the agenda for the next committee, (2) time taken for debtors to pay, and (3) the time taken to decide a new claim for housing benefit. N Howcutt noted the pressures on the Revenues and Benefits team and that they are improving on the third KPI, and whilst they have fallen slightly short, the bar is particularly high, and they expect to achieve it going forward. N Howcutt next looked at the operational risk register, noting that performance has not changed since Q3, and performance is positive in terms of KPI.

Cllr Douris commented on references to delays regarding RBF06 and the new document management system and asked if anything could've been done differently. C Baker advised that the version of the software was no longer being supported and there are ongoing issues with the new version. C Baker added that there were few opportunities to run tests and therefore issues arose during discovery and the test environment did not accurately reflect the live environment. B Hosier added that they had no option but to upgrade and that the complexity of the live environment is difficult to replicate for testing.

Cllr Peter commented on the time taken for debtors to pay, noting that the report states improvements have been made and asked what other measures have been put in place. N Howcutt confirmed that there is a debt recovery team who use several items, including regular payments over a longer period of time, and there is a rolling dialogue in place in debtors. N Howcutt stated that these income streams are part of their budget, and whilst they do write-off some debts, this will be done when they have no means of paying and there is no other means of collection. Bad debt has not increased though there is an increase of those on regular payment plans. There are concerns for 2022/23 as much of the debt is the commercial property portfolio.

Cllr Freedman noted the time taken for debtors to pay and asked what type of debtor this includes, suggesting that they separate out the various types of debtors. N Howcutt explained that several debtor registers sit behind the report and stated that they could bring a report on debt provision after Q1 2022/23 to provide the Committee more detail on performance.

Cllr Freedman commented on RBF01 and asked if any delays on processing new claims are not causing delays to getting tenants into accommodation. C Baker advised that housing benefit claims are only made once someone is in accommodation and that new claims for housing benefit are made by a limited number of people with most housing costs now coming through Universal Credit.

Cllr Guest asked if the operational risk register was being presented to the Audit Committee. N Howcutt explained that this sits below the strategic risk register, which goes to the Audit Committee along with the Q4 report, and once this has been signed off, it then goes to Cabinet. Operational risk registers come to the OSCs to provide scrutiny. Cllr Guest asked if strategic risks picked up by the Audit Committee come back to the OSC. N Howcutt advised that the Audit Committee provides the scrutiny for strategic risk, though the risk process is currently under review.

Cllr Tindall commented on those on zero hours contracts and the impact on housing benefit and asked if this was still an issue. C Baker explained that this was now more of a Universal Credit issue. Those who can still claim housing benefit are of pension age or are in supported living.

Cllr Tindall referred to FIN04 and FIN05, noting empty houses and voids, and asked if the Committee would receive this report giving the loss in income. N Howcutt explained that this would go to the Housing and Community Committee, and any financial impact would be brought to this Committee.

Cllr Adeleke referred to F05 and the significant improvement in rent arrears, though this was before the current cost of living crisis. Cllr Adeleke asked if the council have any additional support to help people in addition to what the government is offering. C Baker noted that last year's council tax collection was at a lower level, and whilst they were carrying forward arrears from the previous year, they collected more of this than previously. C Baker explained that the team will continue to work sensitively with residents and get processes in place where possible to spread payments out over a longer period of time. N Howcutt added that it is up to local authorities to manage their collection rates and that there is no additional support available, and if the cost of living crisis continues into 2022/23 then this will likely impact council tax collection rates.

Outcome:

The Committee noted the report.

## **9. QUARTER 4 PERFORMANCE REPORT – CORPORATE AND CONTRACTED SERVICES**

M Brookes introduced the report and drew member's attention to the legal cases which were in Court during that quarter. He highlighted that back in February we successfully delivered the Berkhamsted West Ward, Berkhamsted Town Council and the Boxmoor Ward by elections. Happy to take questions.

Cllr Tindall noted the bullet points on page 19 regarding opposition regarding Hackney Carriage drivers, and asked how opposition had manifested. It was noted that the King Ace taxi company won the tender to operate from the train station, which was met with opposition from other taxi operators. The tender was run by the Train Operating Company and the council was not involved in the process.

Cllr Guest referred to page 22 of the report, noting that she was contacted by residents after 5<sup>th</sup> May to ask why they had not received their polling cards and asked how the message could be made to non-Internet users in future. M Brookes noted that polling cards should go through everyone's doors, and an extensive social media campaign is run alongside this. There is limited resource and therefore cards and social media should make most residents aware of elections. Cllr Guest asked if they could communicate with non-Internet users when there are no elections. M Brookes stated that they could pick this up with the team though it would be expensive to send letters to all residents. Cllr Guest suggested that the Dacorum Digest be used.

Cllr Peter stated it was good to see the successful prosecutions during the quarter and asked how many cases on average they take to court and what percentage of costs are recovered. It was noted there was a moratorium on certain cases during the pandemic and they should now see an increase in activity. On costs, sometimes legal costs aren't pursued, though they will work with finance to ensure costs are pursued when the court awards them. Cllr Peter asked who makes the decision to take someone to court. It was confirmed that it is the officers and legal teams who ensure there is sufficient legal evidence to take someone to court. Cllr Douris commented that the fly tipping prosecutions sent out a strong message.

Cllr Symington commented on the increase of TROs, as detailed on pages 27 and 28 of the report, noting that this was a welcome development. Cllr Symington referred to the TRO on Elm Grove, Berkhamsted F Zone, and asked what the F Zone is. Cllr Symington also noted the change to regulation 10 and how PCNs (Penalty Charge Notices) are issued and asked if the policy was having any impact. Councillor Williams responded to the Elm Grove question, noting that he was contacted by a resident who requested a CPZ for Elm Grove, and it was agreed that this would go out for initial consultation with residents, and 'F' is the identifying code. M Brookes confirmed that he would send a note to the Committee regarding the impact of the change in regulation 10. **Action.**

Cllr Adeleke commented on the digital printing, noting that £36k was spent in the quarter and that there was no indication on whether this was an increase or decrease, and he asked how this compares to other councils. It was noted that some printing costs are recovered, and the change compared to the previous quarter could be provided. It was suggested that they would need to look over past figures from the last 12 months to provide a better comparison. **Action.**

Cllr Tindall noted that the CCG would go out of existence at the end of the month and wondered if they would continue to be tenants under the ICS or if they would move elsewhere. B Hosier commented that the CCG have been in touch with the organisation who provided the internal signs and arranged for signs to be mocked up with the new acronym, so it is assumed they will remain.

Outcome:

The Committee noted the report.

## **10. QUARTER 4 PERFORMANCE REPORT – PERFORMANCE, PEOPLE AND INNOVATION**

Hannah Peacock was introduced as the new Head of Transformation and Kelvin Soley as the Head of Communications.

B Trueman presented the report, noting that sickness has increased, though there is work ongoing to help decrease this. The increases come from stress, anxiety, Covid-19, and surgery. It was noted there is a deep dive of statistical analysis to look at this and more information will be brought to the Committee in future. It was noted that any HR questions would likely be taken away for M Rawdon to answer at a later date.

On digital, B Trueman highlighted the number of incidents resolved in 2 days, noting that this has improved from 49% to 62% and the staff picture is improving with a new lead officer for the service desk. There is a backlog of older incidents and, as these are resolved, they will impact on this KPI.

Cllr Claughton commented on the increase in absence due to stress and anxiety, noting that it was unsurprising given the pandemic, and asked if the deep dive analysis would provide the reasons behind the increase. Cllr Claughton welcomed what the council was doing to support staff and asked what the take up levels were for what is on offer. B Trueman agreed to pass the questions onto M Rawdon, though there has been good take up of what's on offer within his own team. **Action.**

Cllr Douris noted the importance of the paper and politely asked that relevant officers be in attendance. B Trueman advised that absence may be unavoidable when staff are on leave and in these circumstances, they would look to ask a deputy to attend. It was noted that M Rawdon's deputy currently has Covid, and the new strategic director only started that week and would be unable to provide answers.

Cllr Freedman commented that most wellness activities and support listed appeared to be reactive and recommended a KPI that tracks the number of adaptations requested by staff. Cllr Freedman also suggested that they look at the difference in sickness leave

between those who have had a change to where they are working versus those who have always had to attend physically. B Trueman advised that the dialogue between managers and officers is open and direct, and the culture is to be open and understanding. It's in managers' interests that officers are able to continue working and therefore adaptations are made where possible whilst also offering a service to residents.

Cllr Guest noted paragraph 5.3 on page 37 of the report regarding the launch of the Hertfordshire energy advice tool and asked how DBC has worked with the county council on this project. H Peacock advised that she would need to come back with more information on the partnership and provide a written response.

Cllr Guest commented on the roll out of EV charge points in council-run car parks is progressing well and asked if this would include shopping centre sites. B Hosier confirmed that there are a number of neighbourhood sites in the list of sites for charge points, and if the land is owned by the council, then EV charge points can be installed, though this relies on the distribution operator regarding getting cost-efficient electricity to these sites. Surveys are currently underway and there is a limit on how much will be invested. On whether EV charging would be rolled out to the verge hardening sites, B Hosier suggested he asked Joe Guiton about this, though the preference is currently to install points in car parks. Cllr Guest asked if the list of sites could be circulated to the Committee. B Hosier confirmed he would do this tomorrow though he could not confirm which sites would be chosen until the network operator has proposed the cost of infrastructure, and it was agreed that the definite list would be circulated when available.

**Action.**

Cllr Douris asked if there is uniformity with all charging points. B Hosier stated that he would assume there is a consistent approach.

Cllr Adeleke commented on the impact of mental health issues and asked when the council would publish a clear roadmap on the return to work. Cllr Douris suggested that officers would not be able to respond to this and that the question should be put to the Head of Paid Service. B Hosier noted the New Ways of Working process that the council is currently undertaking and that he felt it unlikely that they would return to working as they did pre-pandemic. Cllr Adeleke commented that other organisations are putting clear roadmaps in place for staff and asked if the council will publish similar to allow staff to know how often they will be in the office. B Hosier advised that they would not set out what they expect of all staff and that they understand they have staff who work in different ways. Cllr Tindall agreed, noting ongoing discussions with staff representatives to ensure everyone is working together.

Cllr Peter referred to paragraph 2 on page 40 of the report regarding the number of days lost in the quarter having decreased and asked if this was correct. It was noted that this should say 'increased' and would be clarified. **Action.**

Cllr Symington commented on EV charging points and asked what of the portfolio holder's Part 2 decision can be shared with members of the public. Cllr Symington stated that she felt the process had been unsatisfactory and asked for as much information as possible to provide to the public given the number of residents who have enquired about it. Cllr Douris stated it was unfortunate to not have the minutes for the meeting where this was discussed. Cllr Douris suggested that they bring a paper to the

meeting on 5<sup>th</sup> July. B Hosier stated that he could bring a report to the Committee and share that the council would like EV charging points installed in all car parks and shopping centre, but the investment is carried out by third parties and is unviable for the service provider to invest. Cllr Symington noted that the council would be entering into a 15-20-year contract with an operator and stated that councillors require information that can be made publicly available.

Cllr Douris noted a level of commercial confidentiality on EV charging and that negotiations are currently taking place that have not yet concluded. Cllr Douris urged for patience. Cllr Symington asked that the council be asked to see the contract at some point to provide a level of scrutiny. B Hosier clarified that he is happy to share everything he could with the councillors, but he wanted to share the selected sites with a level of confidence and that he didn't believe they would know this by July. B Hosier clarified that the decision has been made by the portfolio holder's decision team to enter into a contract though the exact locations are yet to be agreed. Cllr Symington commented that any information to share with residents would be welcomed. B Hosier agreed, adding that there would be a marketing programme for the roll out once the decision has been made but that they want to avoid promising residents where the sites would be.

Cllr Freedman noted that the EV discussion had gone on for a long time and asked why the decision was a portfolio holder decision. Cllr Douris stated that this could not be answered in the absence of meeting minutes.

Cllr Tindall looked to HRO4A on page 42 of the report regarding the total of days lost through short-term sickness and asked B Trueman to ask M Rawdon if this measure is usable as some people can continue working from home with short-term sickness. Cllr Douris suggested that M Rawdon provide a written comment on this. **Action**.

Cllr Cloughton referred to page 37 regarding Berkhamsted customer services reopening though take-up is low and asked how the availability of the service was advertised when it was reinstated and if Berkhamsted and Tring councillors will be consulted on the results of the monitoring. H Peacock confirmed she would check on this and that members would be kept informed.

Outcome:

The Committee agreed with the recommendations.

## **11. LEISURE CONTRACT**

Full details can be found in the Part 2 Minutes.

## **12. WORK PROGRAMME**

The following items were added to the work programme:

November – Leisure Contract update (Ben Hosier)

Future items – Electric Vehicle Charging Points (Ben Hosier)

The meeting ended at 9.58 pm.



## Finance and Resources Overview and Scrutiny Committee

<b>Report for:</b>	Finance and Resources Overview and Scrutiny Committee
<b>Title of report:</b>	Provisional Financial Outturn 2021-22
<b>Date:</b>	5 <sup>th</sup> July 2022
<b>Report on behalf of:</b>	CLlr Graeme Elliot, Portfolio Holder for Corporate Services
<b>Part:</b>	I
<b>If Part II, reason:</b>	N/A
<b>Appendices:</b>	Appendix A – General Fund Revenue Provisional Outturn 2021-22 Appendix B – Housing Revenue Account Provisional Outturn 2021-22 Appendix C – Capital Programme Provisional Outturn 2021-22
<b>Background papers:</b>	None.
<b>Glossary of acronyms and any other abbreviations used in this report:</b>	GF – General Fund HRA – Housing Revenue Account

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<b>Corporate Priorities</b>	<p>A clean, safe and enjoyable environment</p> <p>Building strong and vibrant communities</p> <p>Ensuring economic growth and prosperity</p>
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	<p>Providing good quality affordable homes, in particular for those most in need</p> <p>Ensuring efficient, effective and modern service delivery</p> <p>Climate and ecological emergency</p>
<b>Wards affected</b>	All
<b>Purpose of the report:</b>	<p>1. To provide details of the provisional financial outturn 2021-22 for the:</p> <ul style="list-style-type: none"> <li>• General Fund</li> <li>• Housing Revenue Account</li> <li>• Capital Programme</li> </ul>
<b>Recommendation (s) to the decision maker (s):</b>	<p>1. That Committee note the provisional financial outturn position for 2021-22 and proposed General Fund reserve movements.</p>
<b>Period for post policy/project review:</b>	The Council's financial position is reported to committee on an ongoing, quarterly basis.

## 1 Introduction:

- 1.1** This report presents the provisional financial outturn position for the Council as a 31 March 2022. The final position for the year is subject to:
- the finalisation of reserve movements
  - The completion of the audit of the Council's accounts by the Council's external auditors Grant Thornton UK LLP.
- 1.2** The General Fund revenue account records the income and expenditure associated with all Council functions, except the management of the Council's own housing stock, which is accounted for within the Housing Revenue Account (HRA).
- 1.3** General Fund revenue outturn – across all scrutiny committee areas, General Fund revenue budgets are reporting a surplus of £0.565m. A recommendation will be taken to Cabinet in July to recommend to Council that this surplus be transferred to a newly created Inflationary Pressures earmarked reserve, to help the Council meet unexpected in- year inflationary pressures that may arise as a result of the current economic climate.
- 1.4** The General Fund position includes a draw- down of funding from the Economic Recovery Reserve (ERR) to cover Covid- related pressures, an approach with prior approval by Council. The ERR was specifically set up to fund pressures associated with Covid.
- 1.5** Housing Revenue Account outturn – The HRA is reporting a balanced outturn position. There are a various pressures and underspends within this position which are detailed in this report.
- 1.6** General Fund Capital budgets are reporting further slippage of £2.777m and a pressure of £1.078m. The slippage is the combined position across a number of different schemes. The pressure is driven by expenditure on the Highbarns stabilisation project and expenditure on Garages. Highbarns expenditure

was previously approved for revenue reserve funding and following additional technical advice will now be capitalised. The Garages expenditure was approved by Cabinet in March 2022.

- 1.7** HRA Capital – there is further slippage of £0.595m in the HRA capital programme and an underspend of £0.141m. The slippage relates predominantly to commissioned capital works on the Council’s housing stock.

**2 General Fund Position – all Scrutiny Committee Areas**

- 2.1** Appendix A provides an overview of the General Fund forecast outturn position.
- 2.2** The table below provides an overview by Scrutiny area of the provisional outturn for controllable budgets within the General Fund.

Table 1- General Fund Provisional Outturn 2021-22	Current Budget £m	Forecast Outturn £m	Variance	
			£m	%
Finance & Resources	7.300	7.300	0	0.0%
Strategic Planning and Environment	10.950	10.884	(0.066)	(0.6%)
Housing and Community	1.857	2.046	0.189	10.2%
<b>Total Operating Cost</b>	<b>20.107</b>	<b>20.230</b>	<b>0.123</b>	0.6%
Core Funding	(20.107)	(20.795)	(0.688)	3.4%
<b>(Surplus)/ Deficit</b>	<b>0</b>	<b>(0.565)</b>	<b>(0.565)</b>	

**3 General Fund Position- Finance and Resources and Core Funding**

Table 2 – Finance and Resources Provisional Outturn 2021-22	Current Budget £m	Forecast Outturn £m	Variance	
			£m	%
Resident Services	0.466	0.548	0.082	17.6%
Place	(2.239)	(2.796)	(0.557)	24.9%
People and Transformation	2.862	3.148	0.286	10.0%
Corporate and Commercial	4.805	4.962	0.157	3.3%
Other Corporate	1.406	1.438	0.032	2.3%
<b>Total Operating Cost</b>	<b>7.300</b>	<b>7.300</b>	<b>0</b>	0.0%

- 3.1** Key variances against Finance and Resources service areas (greater than £0.100m) are outlined below.

**3.2 Place- additional income of £0.557m**

The Council’s investment property portfolio has performed strongly during the financial year, leading to additional income over budgeted levels.

### 3.3 People and Transformation- pressure of £0.286m

The additional expenditure incurred within People and Transformation relates to approved Council's Transformation programme costs attributable to the HRA £0.100m. These additional costs are offset by increased income from the HRA to the General Fund, shown as a favourable variance to budget against 'Core Funding' in Table 1 above.

### 3.4 Corporate and Commercial- pressure of £0.157m

The pressure within Corporate and Commercial relates to additional costs incurred during the year relating to the Council's insurance requirements, including that for the HRA. These additional costs are offset by increased income from the HRA to the General Fund, shown as a favourable variance to budget against 'Core Funding' in Table 1 above.

### 3.5 Core Funding- favourable variance of £0.688m

The Council has received additional grant funding from the Government during the financial year, £0.575m over budget assumptions. In addition, the level of income recovered by the General Fund for services provided to the HRA has exceeded budget by £0.291m. The balance of the position on corporate funding relates to lower than expected returns on the Council's investments, driven by the relatively low interest rates applicable for 2021-22.

## 4 General Fund Position- Strategic Planning and Environment

Table 3 – Strategic Planning and Environment Provisional Outturn 2021-22	Current	Forecast	Variance	
	Budget	Outturn	£m	%
	£m	£m	£m	%
Resident Services	10.106	10.055	(0.051)	(0.5%)
Place	0.844	0.829	(0.015)	(1.8%)
<b>Total Operating Cost</b>	<b>10,950</b>	<b>10,884</b>	<b>(0.066)</b>	<b>(0.6%)</b>

4.1 Strategic Planning and Environment budgets are reporting a relatively small favourable variance to budget overall. Included within this are some significant variances. This includes a pressure against Waste Services £0.700m, funded via previously approved reserve draw-downs and a favourable variance to budget arising from gates fees on co-mingled recycling, £0.360m.

## 5 General Fund Position- Housing and Community

Table 4 – Housing and Community General Fund Provisional Outturn 2021-22	Current	Forecast	Variance	
	Budget	Outturn	£m	%
	£m	£m	£m	%
Resident Services	0.495	0.796	0.301	60.8%
Place	0.320	0.267	(0.053)	(16.6%)
People and Transformation	1.065	1.024	(0.041)	(3.8%)
Corporate and Commercial	(0.023)	(0.041)	(0.018)	78.3%
<b>Total Operating Cost</b>	<b>1.857</b>	<b>2.046</b>	<b>0.189</b>	<b>10.2%</b>

**5.1** Key variances against Housing and Community service areas (greater than £0.100m) are outlined below.

**5.2 Resident Services- £0.301m pressure against budget**

A pressure of £0.310m has arisen against the budget for Temporary Accommodation (TA) income.

This has arisen from void properties in the Council's hostels and in properties used for TA. During 2021-22 it has not been possible to achieve maximum capacity on all units and would have been unsafe to do so due to the pandemic. In properties being used for TA, there were a high number of void properties due to complexity of the work required to ensure the properties are fit for purpose.

The pressure is also driven by a project to convert new units into TA. This has taken longer than anticipated due to the extensive work that is required in converting the properties into suitable accommodation, including obtaining planning permission.

The pressure is offset partly by other minor underspends within the Strategic Housing Service.

**6 Housing Revenue Account Position**

**6.1** The HRA is a ring-fenced account relating to the Council's Landlord functions. A guiding principle of the HRA is that revenue raised from rents and service charges must be sufficient to fund expenditure incurred. The provisional outturn position for the HRA is shown at Appendix B.

**6.2** The HRA is reporting a balanced provisional outturn position for 2021-22.

**6.3 Dwelling Rents - £0.250m under achievement in income**

The void rate on dwellings is running slightly higher than the budgeted 0.8%, at 1.16%. This is particularly attributable to voids at sheltered schemes as a direct result of the pandemic.

**6.4 Contribution towards Expenditure - £0.520m over achievement in income**

Additional income over budget for minor capital receipts and rechargeable works has been achieved during the year.

**6.5 Repairs and Maintenance - £0.100m underspend against budget**

There is an underspend of £0.180m against responsive repairs, offset by a pressure of £0.080m on planned works.

**6.6 Supervision and Management - £0.980m pressure against budget**

This pressure is comprised of a number of items including the following:

- £0.180m share of the Council's Transformation programme costs. This figure includes £0.100m of costs incurred by the General Fund and recovered by the HRA recharge process, the balance being Transformation costs incurred directly by the HRA. The funding of these costs from the HRA was previously approved by Council during 2021-22.
- £0.200m of expenditure required to ensure asbestos compliance
- £0.240m in additional insurance costs.

Included within the total pressure is a £0.450m technical adjustment relating to an upfront pension contribution made during 2020-21. This payment was budgeted for in 2020-21 but in agreement with external audit, is accounted for in 2021-22 against supervision and management costs.

**6.7 Rent, Rates and Taxes - £0.150m over budget**

This pressure has arisen due to Council Tax liability from the change in empty homes discount from 3 months to 1 month. This pressure was seen in 2020-21 and is continued into 2021-22. The budget for these costs has been adjusted for 2022-23

## **7 Housing Revenue Account- Technical and Accounting Adjustments**

**7.1** In addition to the service-related variances above, technical adjustments have arisen. They can be balanced by a reduction in the revenue contribution to capital.

### **7.2 Interest and Investment Income - £0.150m under achievement in income**

This pressure has arisen due to interest rates remaining very low following the Bank of England base-rate reduction in March 2020. Income targets have been adjusted for 2022-23 budgets.

### **7.3 Interest Payable - £200k surplus**

A revised forecast outturn is reported based on an updated interest schedule and interest charges are lower than budgeted.

### **7.4 Provision for Bad Debts - £0.600m surplus**

Whilst tenants have needed the support of the service during a challenging year, the budget allocation to top up the bad debt provision has not been required in full. Arrears are down 10% year on year and collection rates are up, therefore the bad provision is estimated to be lower than budgeted. The full projected impact of pandemic and Universal Credit on bad debt has not been realised to date.

### **7.5 Depreciation - £2.630m over budget**

An increased depreciation charge has been seen this year due to increases in the value of the Council's housing stock.

## **8 General Fund Reserve movements**

**8.1** A request will be taken to Cabinet in July to recommend to Council to approve the following reserve movements:

General Fund Reserve movements currently incorporated in the reported provisional outturn 2021-22 position:

- £0.009m surplus Filming income to be transferred to the Dacorum Development Reserve, to be drawn down in 2022-23 for work on town centre improvements.
- £0.216m surplus CIL admin income to be transferred to the Dacorum Development Reserve to support the costs of CIL administration in future years.

Other General Fund reserve movements:

- £0.565m overall General Fund surplus to be transferred to a new reserve- Inflationary Pressures- in order to meet unexpected inflationary pressures in 2022-23 brought about by fluctuations in the current economy.
- £0.022m draw down from the Dacorum Development reserve to support the cost of the Armed Forces event in 2022-23.
- £0.020m draw down from the Dacorum Development reserve to support the cost of the Queen's Baton relay event in 2022-23.
- £0.150m reserve draw down from the Dacorum Development Reserve for Berkhamsted Leisure Centre redevelopment planning.

HRA reserve movements incorporated into the reported position:

- £0.020m transfer from HRA revenue to the Lift sinking fund reserve.

## **9 Capital Programme**

**9.1** Appendix C shows the projected capital provisional outturn in detail by scheme.

The table below summarises the overall capital outturn position by Scrutiny committee area.

The current budget is the original budget approved by Cabinet in February 2021, plus approved amendments.

The 'rephasing' column refers to projects where expenditure is still expected to be incurred but will now be in 2022/23 rather than 2021/22 ('slippage'), or conversely, where expenditure planned initially for 2022/23 has been incurred in 2021/22 ('accelerated spend').

The 'Variance' column refers to projects which are expected to come in under or over budget and projects which are no longer required.

Table 5- Capital Provisional Outturn 2021-22	Current Budget £000	Re-phasing (To)/from future years £000	Revised Budget £000	Forecast Outturn £000	Variance	
					£000	%
Finance and Resources	3.699	(0.584)	3.115	3.658	0.543	14.7%
Strategic Planning and Environment	2.610	(0.335)	2.275	2.437	0.163	6.2%
Housing & Community	3.639	(1.858)	1.781	2.153	0.372	10.2%
<b>GF Total</b>	<b>9.948</b>	<b>(2.777)</b>	<b>7.170</b>	<b>8.248</b>	<b>1.078</b>	<b>10.8%</b>
<b>HRA Total</b>	<b>21.616</b>	<b>(0.595)</b>	<b>21.021</b>	<b>20.880</b>	<b>(0.141 )</b>	<b>(0.7%)</b>
<b>Grand Total</b>	<b>31.563</b>	<b>(3.372)</b>	<b>28.191</b>	<b>29.128</b>	<b>0.937</b>	<b>3.0%</b>

## 9.2 General Fund Capital Programme Major Variances

General Fund capital budgets are reporting further slippage of £2.777m. The slippage of includes the following items:

- Line 58: Slippage of £0.222m against Rossgate Shopping Centre structural works relating to phase 2 of the works.
- Line 86: Slippage of £0.330m on the Fleet Replacement programme due to delays in delivery of new fleet from manufacturers.
- Line 106: Accelerated spend of £0.222m against the Berkhamsted Leisure Centre redevelopment.
- Line 109: Slippage of £0.135m against car park refurbishment works
- Line 153: Slippage of £0.273m against Disabled Facilities Grant. Not all grant budgeted to be spent in 2021-22 has been allocated. The unspent balance will be carried into 2022-23.
- Line 157: slippage of £0.488m against payment of capital grants to Registered Providers (RPs) (Affordable Housing Development Fund). Delays in RP developments mean that Council contributions to these developments have slipped to meet revised programme builds.
- Line 159: Slippage of £0.275m against the creation of new temporary accommodation units.
- Line 160- slippage of £0.824m against the creation of affordable housing move on units at Aragon Close.

There is a pressure of £0.372m against General Fund capital budgets, including the following items:

- Line 152: a pressure of £0.293m on garages. This additional spend was approved by Cabinet in March 2022.

- Line 202: and overspend of £0.630m on stabilisation works at Highbarns. These works originally received approval for funding via revenue reserves and will now be capitalised.

Note that the following schemes include expenditure funded by external grant funding or other external contributions, which offsets the stated pressure:

- Line 120: Rolling programme- hardware.
- Line 137: Adventure Playgrounds
- Line 116: CCTV equipment refresh

### **9.3 Housing Revenue Account Major Variances**

There is further slippage of £0.595m in the HRA capital programme. This includes the following items:

- Line 178: Slippage of £0.281m on Planned Fixed Expenditure relating to the Asset Management contract.
- Line 181: Slippage of £0.213m relating to communal gas and heating.
- Line 182: Slippage of £1.051m relating to DBC commissioned capital works.
- Accelerated spend of £0.614m against the Council's new build housing programme.

There is a minor underspend of £0.141m against the HRA capital programme. This represents less than 1% of the current budget.

## **10 Equalities, Community Impact and Human Rights**

**10.1** Community Impact Assessments on Council activities are carried out by relevant services with responsibility for those activities. A separate Community Impact Assessment has not been carried out in respect of this report.

**10.2** There are no Human Rights Implications arising from this report.

## **11 Sustainability implications**

**11.1** There are no specific sustainability implications arising from this report.

## **12 Council infrastructure**

**12.1** The content of this report sets out the implications of the Council's activities for its financial resources for 2021-22.

## **13 Conclusions**

**13.1** At provisional outturn 2021-22, there is a surplus of £0.565m against Council General Fund budgets. Housing Revenue Account budgets are reporting a balanced position.

**13.2** It is proposed that the General Fund surplus be transferred to a newly created Inflationary pressures reserves to support unexpected inflationary costs that may arise in 2022-23 and beyond.

**13.3** At provisional outturn 2021-22, General Fund capital budgets are reporting additional slippage of £2.777m with a pressure of £1.078m Against Housing Revenue Account capital schemes, there is additional slippage of £0.595m and an underspend of £0.141m.

**13.4** The provisional outturn position for the Council for 2021-22 will be reported to Cabinet in July 2022.



# Dacorum Borough Council

## Provisional Outturn 2021-22

Appendix A

	<i>Full Year</i>		
	Budget £000	Forecast Outturn £000	Variance £000
<b>Cost of Services</b>			
Finance and Resources	7,300	<b>7,300</b>	0
Housing and Community	1,857	<b>2,046</b>	189
Strategic Planning and Environment	10,950	<b>10,884</b>	(66)
<b>Net Cost of Services</b>	<b>20,107</b>	<b>20,230</b>	<b>123</b>
<b>Other Items</b>			
Investment Income	(425)	<b>(115)</b>	310
Interest Payments and MRP	1,037	<b>905</b>	(132)
Parish Precept Payments	1,000	<b>1,000</b>	0
Government Grants	(1,968)	<b>(2,543)</b>	(575)
Revenue Contribution to Capital	350	<b>350</b>	0
Taxation (Council Tax and Business Rates)	(15,494)	<b>(15,494)</b>	0
<b>Surplus / Deficit on Provision of Services</b>	<b>(15,500)</b>	<b>(15,897)</b>	<b>(397)</b>
<b>Transfers between Reserves / Funds</b>			
Net Recharge to the HRA	(4,607)	<b>(4,898)</b>	(291)
<b>(Surplus)/ Deficit</b>	<b>0</b>	<b>(565)</b>	<b>(565)</b>

<b>Dacorum Borough Council Housing Revenue Account 2021-22 Provisional Outturn</b>				
	<b>Budget £000</b>	<b>Forecast Outturn £000</b>	<b>Variance</b>	
			<b>£000</b>	<b>%</b>
<b>Income:</b>				
Dwelling Rents	(55,465)	(55,213)	252	-0.5%
Non-Dwelling Rents	(102)	(99)	3	-2.9%
Tenants Charges	(1,517)	(1,464)	53	-3.5%
Leaseholder Charges	(593)	(671)	(78)	13.2%
Interest and Investment Income	(192)	(47)	145	-75.5%
Contribution towards Expenditure	(645)	(1,160)	(515)	79.8%
<b>Total Income</b>	<b>(58,514)</b>	<b>(58,654)</b>	<b>(140)</b>	<b>0.2%</b>
<b>Expenditure:</b>				
Repairs & Maintenance	11,608	11,513	(95)	-0.8%
Supervision & Management	13,692	14,674	982	7.2%
Rent, Rates, Taxes & Other Charges	36	185	149	413.9%
Interest Payable	11,586	11,389	(197)	-1.7%
Provision for Bad Debts	975	375	(600)	-61.5%
Depreciation	12,905	15,530	2,625	20.3%
HRA Democratic Recharges	341	233	(108)	-31.7%
Revenue Contribution to Capital	7,371	4,735	(2,636)	-35.8%
<b>Total Expenditure</b>	<b>58,514</b>	<b>58,634</b>	<b>120</b>	<b>0.2%</b>
Transfer to / (from) Housing Reserves	0	20	20	0.0%
<b>HRA Deficit / (Surplus)</b>	<b>0.00</b>	<b>(0)</b>	<b>(0)</b>	<b>0.0%</b>
<b>Housing Revenue Account Balance:</b>				
Opening Balance at 1 April 2021	(2,892)	(2,892)	0	0.0%
Deficit / (Surplus) for year	0	(0)	(0)	0.0%
Proposed Contributions to Reserves	0	0	0	
<b>Closing Balance at 31 March 2022</b>	<b>(2,892)</b>	<b>(2,892)</b>	<b>(0)</b>	

**CAPITAL PROGRAMME 2021-22 PROVISIONAL OUTTURN**

Appendix C

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
<b>General Fund</b>										
<b>Finance and Resources</b>										
<b>Property Services</b>										
46 Strategic Acquisitions	0	0	0	0	0	0	0	0	0	0
47 Service Lease Domestic Properties	30,000	0	0	0	0	30,000	21,882	21,882	(8,118)	0
48 Old Town Hall - Cafe Roof and stonework renewal	0	60,000	0	(60,000)	(60,000)	0	0	0	0	0
49 Demolition of Civic Centre	0	0	0	0	0	0	31,395	31,395	0	31,395
50 Berkhamsted Civic Centre Staircase Renewal	0	0	0	0	0	0	1,100	1,100	0	1,100
51 Berkhamsted Civic Centre Lift Renewal	20,000	0	0	0	0	20,000	10,865	10,865	0	(9,135)
52 Renew Mains Water Supply to Berkhamsted Civic Centre	25,000	0	0	0	0	25,000	10,251	10,251	0	(14,749)
53 Boxmoor War Memorial Structural Improvements	0	0	0	0	0	0	500	500	500	0
54 Tring Community Centre - new play area for Children's Nursery	0	11,144	0	0	0	11,144	0	0	(11,144)	0
55 Adeyfield Community Centre Structural Improvements	17,000	0	0	(17,000)	(17,000)	0	0	0	0	0
56 Boiler Replacement Programme	140,000	(71,245)	0	0	0	68,755	63,709	63,709	(5,046)	0
57 Tring Community Centre - Retaining Wall for New Play Area	20,000	0	0	0	0	20,000	0	0	(20,000)	0
58 Rossgate Shopping Centre - Structural Works	0	300,901	0	0	0	300,901	79,324	79,324	(221,577)	(0)
59 Bennettsgate Shopping Centre - External Render	0	0	0	0	0	0	0	0	0	0
60 100 High St (Old Town), Hemel - Window Replacement	0	14,000	0	0	0	14,000	0	0	(14,000)	0
61 Long Chaulden Roof	0	55,020	0	0	0	55,020	0	0	(55,020)	0
62 Bellgate - Walkway Renovation	0	27,000	0	(74,780)	(74,780)	(47,780)	7,450	7,450	55,230	0
63 Bennettsgate - Window Renewal	0	74,780	0	0	0	74,780	0	0	(74,780)	0
64 Commercial Assets - Shopping Centres	0	4,897	0	0	0	4,897	47,440	47,440	0	42,543
65 Improvement Works to Market Stores	0	20,000	0	0	0	20,000	22,477	22,477	0	2,477
66 Refurbishment of Dacre House	450,000	0	0	0	0	450,000	265,210	265,210	0	(184,790)
67 Renew Surface Water Drains to Henry Wells Square	40,000	0	0	0	0	40,000	20,900	20,900	(19,100)	0
68 Void Commercial Property Refurbishment	70,000	0	0	0	0	70,000	86,258	86,258	0	16,258
69 Bennettsgate - Structural Concrete Improvements & Façade Renewal	90,000	0	0	(79,500)	(79,500)	10,500	10,238	10,238	(262)	0
70 Bellgate - Concrete Renewal & Refurbishment	25,000	0	0	0	0	25,000	0	0	(25,000)	0
71 Village Centre - Soffits & Facias	45,000	0	0	0	0	45,000	0	0	(45,000)	0
72 9 High Street Tring, Electrical Works	21,000	0	0	0	0	21,000	6,207	6,207	(14,793)	0
73 Broadwater Road Resurfacing	93,000	0	0	0	0	93,000	0	0	(93,000)	0
74 Gadebridge Park Roadway Improvements	0	0	0	0	0	0	0	0	0	0
75 Allotment Improvement Programme	40,000	9,590	0	0	0	49,590	32,840	32,840	(16,750)	0
76 Stone Works to Charter Tower	18,000	0	0	0	0	18,000	0	0	(18,000)	0
77 Nickey Line Bridge Refurbishment	50,000	0	0	0	0	50,000	0	0	(50,000)	0
78 Bunkers Farm	0	0	0	0	0	0	4,739	4,739	0	4,739
	<b>1,194,000</b>	<b>506,087</b>	<b>0</b>	<b>(231,280)</b>	<b>(231,280)</b>	<b>1,468,807</b>	<b>722,785</b>	<b>722,785</b>	<b>(635,860)</b>	<b>(110,162)</b>

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
<b>Commercial Development</b>										
103 Dacorum Athletics Track - Resurface Track	0	117,029	(80,000)	0	(80,000)	37,029	0	0	0	(37,029)
104 Hemel Hempstead Sports Centre - Astroturf renewal	0	280,000	0	(280,000)	(280,000)	0	0	0	0	0
105 Leisure Works - Replace Pool Cover Structure (Hemel)	0	0	0	0	0	0	(720)	(720)	0	(720)
106 Berkhamsted Leisure Centre Redevelopment	0	500,000	0	77,575	77,575	577,575	799,644	799,644	222,069	0
107 Leisure Centre - Fire Door Improvements	0	0	95,000	0	95,000	95,000	107,501	107,501	0	12,501
108 Hemel Hempstead Leisure Centre - Pool Dosing Equipment	0	0	50,000	0	50,000	50,000	49,220	49,220	0	(780)
109 Car Park Refurbishment	60,000	623,193	0	0	0	683,193	548,193	548,193	(135,000)	(0)
110 Multi Storey Car Park Berkhamsted	0	0	0	0	0	0	2,633	2,633	0	2,633
111 Water Gardens North Car Park Drainage Improvements	35,000	0	0	0	0	35,000	0	0	(35,000)	0
112 Multi Functional Devices	90,000	0	0	(90,000)	(90,000)	0	0	0	0	0
113 Town Centre Access Improvements	0	391,864	215,314	(0)	215,314	607,178	570,059	570,059	0	(37,119)
	<b>185,000</b>	<b>1,912,086</b>	<b>280,314</b>	<b>(292,425)</b>	<b>(12,111)</b>	<b>2,084,975</b>	<b>2,076,530</b>	<b>2,076,530</b>	<b>52,069</b>	<b>(60,514)</b>
<b>Digital Services</b>										
120 Rolling Programme - Hardware	75,000	0	0	0	0	75,000	117,864	117,864	0	42,864
121 Software Licences - Right of Use	40,000	29,850	0	0	0	69,850	28,901	28,901	0	(40,949)
123 Future vision of CRM	(25,000)	123,600	0	(98,600)	(98,600)	0	0	0	0	0
124 Renewal of Data Centre Hardware	0	0	0	0	0	0	0	0	0	0
	<b>90,000</b>	<b>153,450</b>	<b>0</b>	<b>(98,600)</b>	<b>(98,600)</b>	<b>144,850</b>	<b>146,765</b>	<b>146,765</b>	<b>0</b>	<b>1,915</b>
<b>Legal and Democratic Services</b>										
125 Highbarns Land Stabilisation Project	0	0	0	0	0	0	630,478	630,478	0	630,478
126 Audio-visual Improvement Works at The Forum	0	0	0	0	0	0	42,512	42,512	0	42,512
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>672,990</b>	<b>672,990</b>	<b>0</b>	<b>672,990</b>
<b>Corporate and Commercial</b>										
91 Civic Zone Regeneration Upgrade (DevCo)	0	0	0	0	0	0	38,438	38,438	0	38,438
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38,438</b>	<b>38,438</b>	<b>0</b>	<b>38,438</b>
<b>Totals: Finance and Resources</b>	<b>1,469,000</b>	<b>2,571,623</b>	<b>280,314</b>	<b>(2,104,530)</b>	<b>(341,991)</b>	<b>3,698,632</b>	<b>3,657,509</b>	<b>3,657,508</b>	<b>(583,791)</b>	<b>542,667</b>

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**CAPITAL PROGRAMME 2021-22 PROVISIONAL OUTTURN**

Appendix C

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
<b>Strategic Planning and Environment</b>										
<b>Environmental Services</b>										
82 Wheeled Bins & Boxes for New Properties	100,000	0	0	0	0	100,000	228,040	228,040	0	128,040
83 Waste & Recycling Service Improvements	25,000	0	0	0	0	25,000	24,961	24,961	0	(39)
84 Resurfacing Works and Building Improvement to Depot	0	60,000	0	(60,000)	(60,000)	0	0	0	0	0
85 Chipperfield Common Car Park Resurfacing	200,000	0	0	(200,000)	(200,000)	0	0	0	0	0
86 Fleet Replacement Programme	3,111,905	901,345	0	(1,613,250)	(1,613,250)	2,400,000	2,069,610	2,069,610	(330,390)	0
	<b>3,436,905</b>	<b>961,345</b>	<b>0</b>	<b>(1,873,250)</b>	<b>(1,873,250)</b>	<b>2,525,000</b>	<b>2,322,610</b>	<b>2,322,610</b>	<b>(330,390)</b>	<b>128,000</b>
<b>Development Management and Planning</b>										
142 Planning Software Replacement	0	0	0	0	0	0	8,020	8,020	0	8,020
143 3D Modelling Software for Planning	0	60,000	0	0	0	60,000	50,600	50,600	0	(9,400)
144 Tablets for Planning	0	20,000	0	0	0	20,000	12,020	12,020	0	(7,980)
	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,000</b>	<b>70,640</b>	<b>70,640</b>	<b>0</b>	<b>(9,360)</b>
<b>Strategic Planning and Regeneration</b>										
164 Urban Park/Education Centre (Durrants Lakes)	0	134,015	0	(129,015)	(129,015)	5,000	0	0	(5,000)	0
165 Maylands Business Centre	0	0	0	0	0	0	44,072	44,072	0	44,072
166 The Bury - Conversion into Museum and Gallery	0	53,150	0	(53,150)	(53,150)	0	0	0	0	0
	<b>0</b>	<b>187,165</b>	<b>0</b>	<b>(182,165)</b>	<b>(182,165)</b>	<b>5,000</b>	<b>44,072</b>	<b>44,072</b>	<b>(5,000)</b>	<b>44,072</b>
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>672,990</b>	<b>672,990</b>	<b>0</b>	<b>672,990</b>
Totals: Strategic Planning and Environment	<b>3,436,905</b>	<b>1,228,510</b>	<b>0</b>	<b>(4,110,830)</b>	<b>(2,055,415)</b>	<b>2,610,000</b>	<b>2,437,322</b>	<b>2,437,322</b>	<b>(335,390)</b>	<b>162,712</b>

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**CAPITAL PROGRAMME 2021-22 PROVISIONAL OUTTURN**

Appendix C

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
<b>Housing and Community</b>										
<b>Place, Communities and Enterprise</b>										
136 Verge Hardening Programme	350,000	(24,898)	0	(105,102)	(105,102)	220,000	211,066	211,066	(8,934)	0
137 Adventure Playgrounds Improvement Programme	0	0	0	0	0	0	47,604	47,604	0	47,604
138 Capital Grants - Community Groups	20,000	3,500	0	(4,500)	(4,500)	19,000	19,000	19,000	0	0
	<b>370,000</b>	<b>(21,398)</b>	<b>0</b>	<b>(109,602)</b>	<b>(109,602)</b>	<b>239,000</b>	<b>277,669</b>	<b>277,669</b>	<b>(8,934)</b>	<b>47,604</b>
<b>Commercial Development</b>										
152 Garages Renewal Programme	0	0	0	0	0	0	292,545	292,545	0	292,545
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>292,545</b>	<b>292,545</b>	<b>0</b>	<b>292,545</b>
<b>Neighbourhood Delivery</b>										
114 Rolling Programme - CCTV Cameras	25,000	1,456	0	0	0	26,456	15,166	15,166	(11,290)	0
115 Alarm Receiving Centre	0	33,627	0	0	0	33,627	0	0	(33,627)	0
116 CCTV Equipment Refresh	110,000	(41,713)	0	0	0	68,287	155,747	155,747	55,460	32,000
	<b>135,000</b>	<b>(6,630)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>128,370</b>	<b>170,913</b>	<b>170,913</b>	<b>10,543</b>	<b>32,000</b>
<b>Property and Place</b>										
153 Disabled Facilities Grants	741,000	202,842	0	0	0	943,842	671,008	671,008	(272,834)	0
	<b>741,000</b>	<b>202,842</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>943,842</b>	<b>671,008</b>	<b>671,008</b>	<b>(272,834)</b>	<b>0</b>
<b>Strategic Housing/ Development</b>										
157 Affordable Housing Development Fund	829,000	275,614	0	0	0	1,104,614	617,020	617,020	(487,594)	0
158 Temporary Accommodation - creation of new units	300,000	23,386	0	0	0	323,386	48,185	48,185	(275,201)	0
159 Aragon Close - Creation of Affordable Housing Move-on Units	0	0	900,000	0	900,000	900,000	75,712	75,712	(824,288)	0
	<b>1,129,000</b>	<b>299,000</b>	<b>900,000</b>	<b>0</b>	<b>900,000</b>	<b>2,328,000</b>	<b>740,917</b>	<b>740,917</b>	<b>(1,587,083)</b>	<b>0</b>
Totals: Housing and Community- General Fund	<b>2,375,000</b>	<b>473,814</b>	<b>900,000</b>	<b>(291,767)</b>	<b>790,398</b>	<b>3,639,212</b>	<b>2,153,052</b>	<b>2,153,051</b>	<b>(1,858,308)</b>	<b>372,148</b>
Total General Fund	<b>7,280,905</b>	<b>4,273,947</b>	<b>1,180,314</b>	<b>(2,787,322)</b>	<b>(1,607,008)</b>	<b>9,947,844</b>	<b>8,247,883</b>	<b>8,247,882</b>	<b>(2,777,490)</b>	<b>1,077,528</b>

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**CAPITAL PROGRAMME 2021-22 PROVISIONAL OUTTURN**

Appendix C

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
<b>Housing Revenue Account</b>										
<b>Housing and Community</b>										
<b>Housing Property Services</b>										
178 Planned Fixed Expenditure	4,635,000	2,242,000	0	(1,077,400)	(1,077,400)	5,799,600	5,518,360	5,518,360	(281,240)	0
179 Pain/Gain Share (Planned Fixed Expenditure)	0	0	0	0	0	0	(296,919)	(296,919)	0	(296,919)
180 M&E Contracted Works	(220,000)	1,320,000	0	(100,000)	(100,000)	1,000,000	1,254,317	1,254,317	100,000	154,317
181 Communal Gas & Heating	(1,000,000)	3,500,000	0	0	0	2,500,000	2,286,725	2,286,725	(213,275)	0
182 DBC Commissioned Capital Works	5,746,000	758,132	0	(2,035,682)	(2,035,682)	4,468,450	3,417,839	3,417,839	(1,050,611)	0
183 Special Projects	(47,147)	847,147	0	(750,000)	(750,000)	50,000	286,979	286,979	236,979	0
	<b>9,113,853</b>	<b>8,667,279</b>	<b>0</b>	<b>(3,963,082)</b>	<b>(3,963,082)</b>	<b>13,818,050</b>	<b>12,467,301</b>	<b>12,467,301</b>	<b>(1,208,147)</b>	<b>(142,602)</b>
<b>Development</b>										
187 New Build - General Expenditure	0	0	0	184,000	184,000	184,000	0	0	0	(184,000)
188 Martindale	0	0	0	0	0	0	3,685	3,685	0	3,685
203 Stationers Place / Apsley Paper Mill	0	0	0	0	0	0	1,129	1,129	0	1,129
189 Bulbourne	823,155	117,165	0	(892,020)	(892,020)	48,300	38,726	38,726	(9,574)	0
190 Coniston Road	925,145	978,087	0	(418,230)	(418,230)	1,485,002	1,596,502	1,596,502	111,500	0
191 Eastwick Row	5,267,730	714,189	0	(4,835,320)	(4,835,320)	1,146,599	1,159,656	1,159,656	13,057	0
197 St Margaret's Way	554,645	(18,886)	0	(217,760)	(217,760)	317,999	318,843	318,843	844	0
198 Paradise Fields	3,276,000	(846,436)	0	(2,212,560)	(2,212,560)	217,004	480,355	480,355	263,351	0
199 Gaddesden Row	(70,985)	69,482	0	0	0	(1,503)	3,471	3,471	0	4,974
199 Randalls Ride	1,611,820	8,019	0	(1,297,840)	(1,297,840)	321,999	549,954	549,954	227,955	0
196 Garage Sites - New Build Developments	4,363,935	768,185	0	(2,157,000)	(2,157,000)	2,975,120	2,893,078	2,893,078	(82,042)	0
198 Willstone	1,251,000	75,403	0	(750,260)	(750,260)	576,143	666,810	666,810	90,667	0
198 Marchmont Fields	3,042,000	53,470	0	(2,971,700)	(2,971,700)	123,770	172,075	172,075	48,305	0
199 Paradise Depot	1,660,000	128,548	0	(1,608,000)	(1,608,000)	180,548	210,065	210,065	29,517	0
200 Cherry Bounce	245,000	265,190	0	(287,690)	(287,690)	222,500	142,547	142,547	(79,953)	0
201 Stoneycroft and Great Sturgess	0	0	0	0	0	0	175,891	175,891	0	175,891
	<b>22,949,445</b>	<b>2,312,416</b>	<b>0</b>	<b>(17,464,380)</b>	<b>(17,464,380)</b>	<b>7,797,481</b>	<b>8,412,786</b>	<b>8,412,786</b>	<b>613,626</b>	<b>1,679</b>
<b>Totals: Housing and Community- HRA</b>	<b>32,063,298</b>	<b>10,979,695</b>	<b>0</b>	<b>(21,427,462)</b>	<b>(21,427,462)</b>	<b>21,615,531</b>	<b>20,880,087</b>	<b>20,880,087</b>	<b>(594,521)</b>	<b>(140,923)</b>
<b>Total General Fund and HRA</b>	<b>39,344,203</b>	<b>15,253,642</b>	<b>1,180,314</b>	<b>(24,214,784)</b>	<b>(23,034,470)</b>	<b>31,563,375</b>	<b>29,127,969</b>	<b>29,127,969</b>	<b>(3,372,010)</b>	<b>936,605</b>

# Agenda Item 8

Clerk: Trudi Angel (x2224)

## Finance and Resources Overview & Scrutiny Committee: Work Programme 2022-23

**Scrutiny making a positive difference:** Member led and independent, Overview & Scrutiny Committee promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.

Meeting Date	Report Deadline	Items	Contact Details	Background information
6 September 2022	26 August 2022	Action Points (from previous meeting)		
		Housing Development Models	Strategic Director, Corporate & Contracted Services <a href="mailto:Catherine.donayre@dacorum.gov.uk">Catherine.donayre@dacorum.gov.uk</a>	
		Budget Monitoring Report	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	To review and scrutinise quarterly performance
		Finance & Resources Q1 Performance Report	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	To review and scrutinise quarterly performance
		Corporate & Contracted Services Q1 Performance Report	Assistant Director, Legal and Democratic Services <a href="mailto:Mark.brookes@dacorum.gov.uk">Mark.brookes@dacorum.gov.uk</a>	To review and scrutinise quarterly performance
		Performance, People & Innovation Q1 Performance Report	Deputy Chief Executive <a href="mailto:Jody.nason@dacorum.gov.uk">Jody.nason@dacorum.gov.uk</a> Head of Transformation <a href="mailto:Hannah.peacock@dacorum.gov.uk">Hannah.peacock@dacorum.gov.uk</a>	To review and scrutinise quarterly performance

		<b>Medium Term Financial Strategy</b>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
<b>4 October 2022</b>	<b>23 September 2022</b>	<b>Action Points (from previous meeting)</b>		
<b>1 November 2022</b>	<b>21 October 2022</b>	<b>Action Points (from previous meeting)</b>		
		<b>Budget Monitoring Report</b>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
		<b>Finance &amp; Resources Q2 Performance Report</b>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
		<b>Corporate &amp; Contracted Services Q2 Performance Report</b>	Assistant Director, Legal and Democratic Services <a href="mailto:Mark.brookes@dacorum.gov.uk">Mark.brookes@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
		<b>Performance, People &amp; Innovation Q2 Performance Report</b>	Deputy Chief Executive <a href="mailto:Jody.nason@dacorum.gov.uk">Jody.nason@dacorum.gov.uk</a> Head of Transformation <a href="mailto:Hannah.peacock@dacorum.gov.uk">Hannah.peacock@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
<b>30 November 2022</b>	<b>21 November</b>	<b>Action Points (from previous</b>		

	<b>2022</b>	<b>meeting)</b>		
		<b>***Joint Budget***</b> ***** <i>Ideally no further items to be added</i>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
		<b>Leisure Contract (Part 2)</b>	Head of Commerical Development <a href="mailto:Ben.Hosier@dacorum.gov.uk">Ben.Hosier@dacorum.gov.uk</a>	<i>To provide an update on the Leisure Contract</i>
<b>4 January 2023</b>	<b>22 December 2022</b>	<b>Action Points (from previous meeting)</b>		
<b>1 February 2023</b>	<b>23 January 2023</b>	<b>Action Points (from previous meeting)</b>		
		<b>***Joint Budget***</b> ***** <i>Ideally no further items to be added</i>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
<b>7 March 2023</b>	<b>24 February 2023</b>	<b>Action Points (from previous meeting)</b>		
		<b>Budget Monitoring Report</b>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly</i>

			<i>performance</i>
	<b>Finance &amp; Resources Q3 Performance Report</b>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
	<b>Corporate &amp; Contracted Services Q3 Performance Report</b>	Assistant Director, Corporate & Contracted Services <a href="mailto:Mark.brookes@dacorum.gov.uk">Mark.brookes@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
	<b>Performance, People &amp; Innovation Q3 Performance Report</b>	Deputy Chief Executive <a href="mailto:Jody.nason@dacorum.gov.uk">Jody.nason@dacorum.gov.uk</a> Head of Transformation <a href="mailto:Hannah.peacock@dacorum.gov.uk">Hannah.peacock@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>

Future reports:

Electric Vehicle Charging Points – Ben Hosier

Digital Strategy – Ben Trueman

# Agenda Item 9

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted